



Volunteer Management Group Facilitation Training Workshop

Uncovering the Mystique of Facilitation: Skills, Thrills & Group Leadership

Wednesday, June 16, 2010 from 8:30 am to 10:30 am
Old Timer's Cabin (9430-99 Street [Scona Road])



Expected Outcomes of the Workshop:

Participants will:

- Have increased knowledge, skills and abilities to effectively and efficiently facilitate small group discussions.
- Learn basic concepts and approaches to facilitation, as well as some basic techniques and tools for facilitating small group discussions.
- Feel more confident and competent in facilitating small group discussions in different settings.

8:30 am a) Welcome; introductions and expectations
 b) Review of workshop agenda, objectives, and methods
 c) Establishing group norms

BASIC CONCEPTS OF FACILITATION

- Role of a Facilitator
- Process vs Content
- Outcomes
- Competencies of a Successful Facilitator
- Recording and Group Memory

DESIGNING AND FACILITATING SESSIONS

- Planning: People, Process and Things
- Facilitation Tools
- Practice Opportunity

10:30 am Wrap Up and Farewell! ☺

Register Today! Email Leslie Cleary, VMG President at: president@vmgedmonton.ca.

Cost: \$20.00 (includes the book *Facilitation at a Glance*)

\$10.00 (without book)

Payment by cash or cheque must be made at the door. Make cheque payable to Volunteer Management Group.

Government of Alberta ■
Culture and Community Spirit

Facilitated by: Terri Potter
Alberta Culture & Community Spirit
Community Development Branch

